

To: Parents of Y5-Y7
From: PISJ-ES Administration

Ref No: PISJES/MS/PA/ 25-38
Date: 10th June 2026

Dear Parents,

As we bring this academic year to a close, we look ahead to the 2026–2027 academic session with renewed enthusiasm and a continued commitment to excellence. We reflect on the year gone by with pride in our accomplishments and a determination to achieve even greater success in the future.

Please note that the Middle School will officially reopen for students on **Sunday, 23rd August 2026**, marking the beginning of the new academic year.

Details and important information about the session are as follows:

Timings for Next Year:

Year Level	Joining Date	Timings
Y5-Y7	Sunday, 23 rd August, 2026	Student Reporting time: 12:50 PM Classes: 1:00 PM – 6:15 PM

Conditional Promotional Test:

The Conditional Promotion Test for all subjects from **Y5 to Y8** will be conducted on:

Day/ Date	Grade Levels	Timings
Monday, 17th August 2026	Y5-Y7	From 1:00 PM onwards (subject to completion of

Open House Day (Orientation for Parents):

The Open House will serve as an orientation session for parents to gain a better understanding of the school's systems, learning pathways, academic policies, assessment procedures, and learning cycles.

Parents will attend the orientation in the Auditorium, while students will follow their regular class timetable. We strongly encourage all parents to attend this important event.

Day/ Date	Grade Levels	Timings
Sunday, 23rd August 2026	Y5-Y7	02:00 PM – 04:00 PM

Conditional Promotion is granted only in exceptional circumstances where a student's academic performance has been significantly affected by serious emergencies, such as documented medical conditions or close family tragedies.

The Promotion Board will review each case individually and make decisions based on the merits of the case.

It is applicable to students who have failed

- to achieve a minimum of 50 % in every subject.
- to achieve a minimum of 60% aggregate across all subjects
- and whose promotion to the next grade level is subject to the condition of passing the conditional promotion test.

Please read the [Promotion and retention policy](#) on school website to know more.

Admissions and Fees Structure:

For the admissions timeline and fee structure, please go through the details mentioned on the website at these addresses: <https://pisjes.edu.sa/entrance-examination-registration/> and <https://pisjes.edu.sa/fee-structure/>.

Uniform Policy:

In order to maintain a positive learning environment, students are expected to present themselves in a manner that reflects pride, responsibility, and respect for the school community. A student's appearance and personal hygiene play an important role in character development and school culture.



Special emphasis will therefore be placed on adherence to the school uniform policy. **Students who fail to comply with the required uniform standards will receive uniform alerts.** Upon receiving three uniform alerts, a student may be restricted from attending school until the dress code issue has been rectified.

We kindly request the full cooperation of parents in ensuring that students attend school in the correct uniform and maintain appropriate standards of personal appearance and hygiene.

For further details please read the [uniform policy](#) shared on the school website.

Electronic Devices and Prohibited Items:

Middle School maintains a strict policy

Y5-Y8	Boys	Girls
<i>Top</i>	White collared shirt with School Logo	Grey shirt (full sleeve & knee length)
<i>Trousers</i>	Grey dress pants	White shalwar
<i>Shoes</i>	Plain black shoes with plain white socks	
<i>Jumper</i>	Plain navy-blue jumper	Plain maroon jumper
<i>Blazer</i>	Plain navy-blue blazer	Plain maroon blazer
<i>Accessories</i>	Plain maroon tie, black belt & watch	Plain maroon sash/scarf, watch & simple ear studs
<i>Outerwear</i>	-	Plain black abaya & scarf
<i>P.E.</i>	House coloured loose polo T-Shirt with School Logo and plain black/white sneakers Johar (Yellow), Iqbal (Red), Jinnah (Green), Sir Syed (Blue)	



regarding the possession of electronic devices on campus. **Students are not permitted to bring mobile phones, smartwatches with communication features, cameras, tablets, laptops, or any other personal electronic devices to school on any occasion.**

Students found in possession of such devices may be subject to disciplinary action, including the issuance of formal warning

letters and the confiscation of the device in accordance with school procedures.

Students are also strongly discouraged from bringing valuable personal belongings to school. The school cannot accept responsibility for the loss, theft, or damage of any personal items brought onto campus.

Furthermore, the possession, use, distribution, or sale of prohibited items (including but not limited to vapes, e-cigarettes, tobacco products, lighters, sharp objects or any item that may pose a risk to the safety and well-being of the school community) is strictly forbidden. **Such violations are considered serious disciplinary offences and may result in severe consequences, including suspension or permanent expulsion from the school.**

Parents are requested to support the school by ensuring that students comply fully with these expectations before leaving for school each day.

Responsible Social Media Usage:

The school encourages students to use technology and social media responsibly, ethically, and with good judgment. Students should understand that not everything they hear, read, or see online is necessarily accurate or truthful. Information shared through social media, websites,

messaging applications, or other digital platforms should be approached critically and verified before being believed, shared, or forwarded to others.

Students are strongly advised not to develop the habit of unnecessarily photographing or recording people, incidents, or situations and posting such content online. Respect for the privacy and dignity of others must always be maintained. **Photographs, videos, or recordings of any student or staff member should not be taken, shared, or published without their knowledge and consent.** Particular care should be exercised when using social media platforms, messaging applications, and other online forums.

Students should also be mindful that content shared online may remain accessible for a long time and may have lasting consequences on their reputation and the reputation of others. Any misuse of social media, including the unauthorized sharing of photographs, videos, personal information, or misleading content, may result in school disciplinary action. In addition, certain actions may constitute violations of local laws and regulations and could lead to legal consequences under the applicable laws of the Kingdom of Saudi Arabia.

Cyberbullying, Defamation, and Online Conduct

The school is committed to maintaining a safe, respectful, and inclusive environment for all students. Any form of cyberbullying, online harassment, defamation, or inappropriate digital conduct is strictly prohibited, whether it occurs on or off campus.

Cyberbullying includes, but is not limited to, creating or sharing offensive memes, spreading false information or rumours about other students or members of the school community, posting or forwarding derogatory comments, insulting messages, embarrassing photos or videos, impersonating others online, or using social media, messaging platforms, gaming platforms, or any digital medium to harm, threaten, intimidate, or ridicule another person.

Any student found engaging in cyberbullying, defamation, harassment, or the creation and distribution of harmful or inappropriate digital content will face disciplinary consequences. Their action(s) may also constitute violations of local laws and regulations and may result in legal action by the relevant authorities.

Parents are encouraged to monitor their children's online activities and work in partnership with the school to promote responsible digital citizenship and respectful online behaviour.

Academic Policy 2026-2027

Middle School provides a seamless progression from Cambridge Primary to develop advance learners' skills and confidence in English, Mathematics and Science. It offers a curriculum framework for educational success for learners, typically 11-14 years old, with an assessment structure similar to Cambridge Progression. Tests and Checkpoint examinations.

For further details please read the [Academic Policy](#) shared on the school website.

Academic Calendar 2026- 2027:

Please find the calendar on the website for more information about next year's timeline at this address: <https://pisjes.edu.sa/calendar/>

We request that family travel plans, events, and other personal commitments be arranged, where possible, outside of school days and assessment periods.

Leave Policy:

Regular school attendance is essential for student learning and academic success, as it ensures that valuable instructional time is utilized effectively. For this reason, the school considers attendance to be closely linked to academic achievement and has established policies and procedures to encourage and require regular attendance.

When a student is absent frequently or misses school without approved leave, they may miss important lessons, graded assignments, assessments, tests, and examinations, which can significantly impact their academic performance and overall results.

Furthermore, all leave requests should be submitted in a timely manner and supported by the necessary documentation to allow the school to review and approve them appropriately.

For further information, please refer to the [Student Leave Policy available on the school website](#).

Supply List:

A supply list for the next session has been uploaded to eschool and MS Teams. You may also find the [supply list shared on the school website](#).

School Books:

Books will be available in the PISJES book bank for purchase.

For all further updates, please keep visiting our school website www.pisjes.edu.sa regularly.

As we close the chapter on the current academic year, let us step into the new one with renewed energy and a firm commitment to be our very best. This is a moment to thoughtfully reflect on the goals we may not have reached and to rekindle our determination to achieve them in the coming year. Let us collectively pledge to uphold our core values of **Respect, Integrity, Responsibility, and Excellence** in every aspect of our school life. With a positive mindset and a shared sense of purpose, we can make the year ahead a truly inspiring journey of growth and accomplishment.

We wish you a safe and relaxing holiday!

Best Regards,

PISJ-ES Administration