

Request for Quotation Disposal of Surplus School Property

RFP Reference Number: RFP-2026-SURPLUS-001

Date Issued: March 4th, 2026

Closing Date: March 31st, 2026

1. Overview

Pakistan International School Jeddah-English Section is seeking bids for the purchase and removal of surplus equipment and miscellaneous "as-is" items. These items are no longer required for school operations. The objective of this RFQ is to ensure a fair, transparent disposal process.

2. Description of Items

The items are sold "**as-is, where-is**" with no warranties or guarantees. Major categories include:

- **Furniture:** Broken or outdated desks, chairs, filing cabinets, and shelving units.
- **Maintenance:** Used appliances, scrap metal, and miscellaneous hardware.
- **Mixed "Junk" Lots:** Boxes of miscellaneous items, peripherals, and educational materials.

Note: A detailed inventory list and photos are attached to this posting as **Appendix A**.

3. Bidding Instructions

- **Submission:** All bids must be submitted via admin.coordinator@pisjes.edu.sa finance.specialist@pisjes.edu.sa and secretary@pisjes.edu.sa the Subject Line: "**Bid for Surplus Property – Pakistan International School Jeddah-English Section.**"
- **Format:** Bidders may bid on the entire lot or individual categories (if specified).
 - **Inspection:** On-site inspection is available by appointment on: -

Slot 1: 4th 5th March 2026

Eid Break between 6th March till 23rd March 2026

Slot 2: 24th March till 31st March 2026

Contact: Mr. Ghazanfar Ali
Admin Coordinator
053-1365573

4. Terms and Conditions

1. **"As-Is" Sale:** The School makes no claims regarding the functionality or safety of any items.
2. **Removal:** The winning bidder is responsible for **all labor and transportation** required to remove items. Items must be cleared within **02** business days of payment.
3. **Payment:** Full payment is required via Cheque/Electronic Transfer on the name of School – Details will be provided.
4. **Right to Reject:** The School reserves the right to reject any or all bids if they do not meet the minimum reserve price.

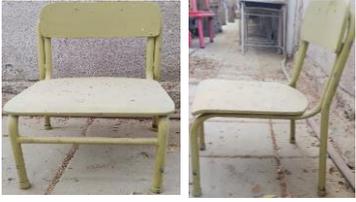
6. Bid Submission Form

Please include the following in your response:

- **Bidder Name:** _____
- **Iqama No:** _____
- **Company Name:** _____
- **CR :** _____
- **Vat no:** _____
- **Contact Info (Phone/Email):** _____
- **Total Bid Amount (\$):** _____

Details :

Please submit the quotation on company letterhead with a stamp via email, or if delivered by hand, in a sealed envelope.

S. No	Furniture or Item Type	Locations	Estimated Qty	Description	Picture
1	Chairs with Iron frame	Location Gate7 to Gate8 and Basement	550	Wooden Seat with metal frame- Different sizes	
2	Plastic chairs - Black	Basement Stores	110	Adult size - Plastic seat with iron frame	
3	Plastic chairs - Multi color	Basement Stores	250	Std size - Plastic seat with iron frame	
4	Table (Plastic Top with iron frame)	Location Gate7 to Gate8	72	Old Furniture	#UNKNOWN!
5	Table (Wooden Top with iron frame)	Location Gate7 to Gate 1	94	Very old furniture	#UNKNOWN!
6	Plastic Chair - Multi Color	Gate 8 to Gate 1 and Basement	388	Plastic Only	
7	Wooden top with iron legs - Book space	Gate 8 to Gate 1 and Basement	256	Wood Upside with Metal Frame(Book Space)	#UNKNOWN!
8	Foam office chairs	Staffrooms -SSD	74	Foam seat with iron frame	

9	Plastic chairs -Blue	Basement Stores	30	Plastic old chairs	
10	Seel Sofa	Basement Stores	2	3 seater	
11	Seel Sofa	Basement Stores	1	2 Seater	
12	Sofas	Basement Stores	20	Different types	

Scrap & Irreparable

S.No	Furniture or Item Type	Estimated Qty	Description	Asset or Condition
1	Pots, Bowls or Serving Dishes	5	Iron, steel, plastic	Old
2	Rack Wood	10	Wood	Old
3	Dust Bins & Buckets	60	Plastic with/without cover	Old
4	Vehicle's Tire	20	Rubber	Old
5	Students Lockers	8	Iron, steel	Old
6	Wooden Book Shelf	5	Old and not in use	Old
7	TA Tables	6	Old and not in use	Old
8	Sofas	10	Irreparable	Old
9	Air compressor for paint	3	Irreparable	Old
10	Flag-Pak	1	Iron	Old
11	Old lights	500 approx.	Irreparable	Old
12	Hand Air Dryer	5	Irreparable	Old
13	Lamination Machine	1	Irreparable	Old
14	Micro wave	2	Irreparable	Old
15	Grass Cutting Machine	1	Irreparable	Old
16	Computer Tables - IT-Lab	18	Irreparable	Old