



REQUEST FOR QUOTATION (RFQ) Annual Generator Maintenance Contract

Organization Details

Client: Pakistan International School Jeddah – English Section

Location: Al Rehab - Jeddah, Kingdom of Saudi Arabia

Facility Type: Educational Campus (School – Critical Occupancy)

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RFQ Purpose

The school invites quotations for the annual maintenance contract (AMC) of its standby diesel generator.

As the generator is critical for emergency power supply, the contract must ensure reliability, preventive maintenance, and quick response, while considering the low annual running hours.

Generator Details

Make	Model	Serial Number	Running Hours -Last Year
Caterpillar	C-15	C5L01501	118 Hours

Scope of Work

Preventive Maintenance

- Minimum 02 preventive maintenance services per year, based on low generator usage
- General inspection, testing, and operational readiness checks
- Lubrication, tightening, calibration, and system health checks



Mandatory Inclusions

The quoted contract **must include** the following at no additional cost:

- ATS (Automatic Transfer Switch) support
- Fan belt
- Coolant
- Battery

Since the generator has minimal annual usage, the contractor is expected to compensate through inclusive coverage of essential consumables.

Additional Maintenance Scope

- Fuel line inspection (once per year)
- Fuel tank cleaning (once per year)
- Functional testing under load conditions

Response Time

- Breakdown call response time to be clearly mentioned in the quotation
- Emergency support availability required

Quotation Requirements

The quotation must clearly state:

- Annual lump-sum price (target expectation: reduced cost considering low usage)
- Breakdown of included services and consumables
- Confirmation of included items (ATS, fan belt, coolant, battery)
- Quotation validity (minimum 30 days)
- Payment terms

9. Evaluation Criteria

- Compliance with scope and inclusions
- Cost effectiveness
- Experience with Caterpillar generators
- Response time and service support

Contract Duration

- **Contract Tenure:** 01 Year

Appendix A



Pictures

Generator Pictures





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